

1 **IN THE OFFICE OF ADMINISTRATIVE HEARINGS**

2
3 In the Matter of:

2019-EMS-0151-DHS

4 ABC Ambulance

CASE MANAGEMENT ORDER No. 1

5 Applicant.

Modifying Document Service and Filing
Requirements to Require Electronic Filing

7 Orders to Webmaster

8
9 **ELECTRONIC FILING IS REQUIRED**

10 To reduce the expense and complexity of providing service for all pleadings and
11 other filings:

- 12 A. **Paper filing will not be permitted;** electronic filing will be required through the
13 following webpage: <https://portal.azoah.com/oedf/> . A password for submission
14 will be supplied to the Applicant and to the Department of Health Services (or
15 their counsel). (The password will be supplied by a separate email that will not
16 be made public.) Technical questions regarding the use of the webpage should
17 be directed to webmaster.webmaster@azoah.com; ¹
- 18 B. Upon the successful filing of a document, an email will be automatically
19 generated and sent to all persons on the approved mailing list. ² Receipt of the
20 email is verification of submission to the Office of Administrative Hearings
21 (“OAH”), and all other parties.
- 22 C. Except for subpoenas, electronic filing will constitute valid service and no
23 service to the other parties will be required. Notwithstanding ARIZ. ADMIN.
24 CODE section R2-19-108(F), service for documents other than subpoenas is
25 effective on the date of electronic filing, or the next business day, if the date of
26 filing is a Saturday, Sunday, or recognized state holiday. See ARIZ. REV. STAT.
27 § 41-1092.04; ARIZ. ADMIN. CODE § R2-19-102. Subpoenas must be served in
28 accordance with the applicable statute or rule.³ See ARIZ. REV. STAT. § 41-
29 1092.07(C); ARIZ. ADMIN. CODE § R2-19-113(C).
- 30 D. All electronic filings must be in PDF format. Files that are not so configured
will be rejected;

1 Any Motions to Intervene should be filed on the OAH website at <http://www.azoah.com/motions.html> .
If the ALJ grants such a Motion, the intervenor will then be provided the password.

² When a party successfully submits a document, a Notice of Successful Filing will appear, which should
be saved for the filing party’s records. If the document is not successfully filed, the party will receive a
Notification showing that the filing was unsuccessful.

³ Assuming there is no “waiver of service” by the recipient of the subpoena.

1 E. All filings must be set to limit page sizes to 8 ½ x 11; files that are not so
2 configured will be rejected;

3 F. The electronic case file, publicly accessible without password, is posted at
4 <https://portal.azoah.com/oedf/documents/2019-EMS-0151-DHS/index.html> .

5 **G. A copy of this Order is being sent to all parties and interested persons**
6 **listed in the Notice of Hearing. All additional Orders will be posted to the**
7 **web-based docket, but will not otherwise be provided to the parties and**
8 **interested persons.**

9 H. Interested persons may have their names added to the email-service list by
10 sending an email request to webmaster.webmaster@azoah.com .

11 **ORDERS TO OAH WEBMASTER**

12 **IT IS ORDERED** that the OAH webmaster shall cause all pleadings and other
13 filings received prior to the issuance of this Order to be reflected in the electronic
14 docket.

15 **IT IS FURTHER ORDERED** that the OAH Webmaster is directed to make any
16 required technical modifications to the electronic docket, with such technical
17 modifications to be noted by the Webmaster on the electronic docket by appropriate
18 means.

19 **IT IS FURTHER ORDERED** that the OAH Webmaster is directed to post
20 technical bulletins as may be considered useful.

21 Done this day: May 23, 2019.

22 /s/ Thomas Shedden
23 Thomas Shedden
24 Administrative Law Judge

25 Transmitted by either mail, e-mail, or facsimile May 23, 2019 to:

26 Cara Christ, M.D., Director
27 Arizona Department of Health Services
28 150 N. 18th Avenue, Suite 550
29 Phoenix, Arizona 85007
30 oahords@azdhs.gov

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1	Neil Thomas ABC Ambulance 3118 E. McDowell Rd. Phoenix, AZ 85008	Jim Bratcher, EMS Chief City of Peoria 8401 W. Monroe Drive Peoria, AZ 85345
4	Todd Jaramillo American Medical Response 617 W. Main St. Mesa AZ 85201	John Valentine Professional Medical Transport 8465 N. Pima Road Scottsdale, AZ 85258
8	Mike Duran, Fire Chief Buckeye Valley Rural Fire District P.O. Box 75 Buckeye, AZ 85326	Vance Gray, Fire Chief Town of Queen Creek 22358 S. Ellsworth Rd. Queen Creek, AZ 85142
11	Dan Jarrett, Deputy Fire Chief Daisy Mountain Fire District 515 E. Carefree Highway, PMB 385 Phoenix, AZ 85085	Ted Beam, Fire Chief Rural/Metro Corporation 8465 N. Pima Road Scottsdale, AZ 85258
14	Fred Baldrige, Fire Chief Town of Gila Bend P.O. Box A Gila Bend, AZ 85337	Joaquin Graham, Southwest Ambulance of Casa Grande 3759 N. Commerce Drive Tucson, AZ 85705
17	Jim Jobusch, Fire Chief Town of Gilbert 85 E. Civic Center Dr. Gilbert, AZ 85296	Rod Deadman, Chief Sun City Fire District 18602 N. 99th Ave. Sun City, AZ 85373
21	Mary Cameli, Fire Chief City of Mesa 13 W. 1st Street Mesa, AZ 85201	Troy Maloney, Fire Chief Sun Lakes Fire District 25020 S. Alma School Road Sun Lakes, AZ 85248
24	Ken Leake, Deputy Fire Chief City of Phoenix 150 S. 12th Street Phoenix, AZ 85034	Mike Farber, Interim Fire Chief Superstition Fire & Medical District 565 N. Idaho Apache Junction, AZ 85119
27	Michelle Angle Maricopa Ambulance 10243 N. 19th Avenue Phoenix, AZ 85025	Thomas Abbot, Fire Chief Surprise Fire Medical Department 14250 W. Statler Plaza, Ste. 101 Surprise, AZ 85374
30	Robert Briscoe, Fire Chief North County Fire and Medical District 18818 N. Spanish Garden Dr. Sun City West, AZ 85375	Greg Ruiz, Chief City of Tempe P.O. Box 5002 Tempe, AZ 85280

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By: